

# Know Before You Go!

- FRONT DESK:** The main telephone number is 905-833-3086. Guest Services can be reached by dialling "0." They can assist with scheduling a wake up call.
- PARKING:** Complimentary outdoor parking is available. For your convenience, Kingbridge offers a complimentary on-property shuttle service from the parking lot to the Front Lobby. There is also a pathway from the parking lot to the Front Lobby should you prefer to walk.
- CHECK IN TIME:** **4:00 PM** - Room assignment prior to this time is subject to availability. All reservations will be held until 6:00 PM on the date of arrival, unless guaranteed for late arrival by a valid major credit card.
- CHECK OUT TIME:** **11:00 AM** - Any departure after that time is subject to a nominal late check out charge. We will do our best to accommodate any late check out requests, depending on availability.
- LUGGAGE STORAGE:** Kingbridge offers complimentary luggage storage for your convenience.
- ACCESSIBILITY:** Kingbridge is wheelchair accessible. The North Wing elevator is located by the main staircase and the South Wing elevator is located by the entrance to the guestrooms.
- RECREATION:** Indoor / Outdoor Pools, Whirlpool, Sauna, Indoor Running Track, Fitness Room, Squash Courts, Sports Court equipped for Basketball, Floor Hockey and Volleyball, Nature Trails (Mountain Bikes available), Outdoor Tennis Courts, Games Room, Bridges Bar
- GUESTROOMS:** Each guestroom includes: phone, clock radio, cable TV, wireless internet, iron and ironing board, luggage rack, bathrobe, hairdryer, coffee machine and amenities.
- WIFI:** Kingbridge offers complimentary wifi services throughout the entire property. A password is not required. Simply connect by selecting "kingbridgewireless" on your devices.
- BUSINESS SERVICES:** Available for photocopying, printing, shipping and faxing between 7:00 am and 5:00 pm. Complimentary computers are located in the Discovery Zone and printing can be directed to our Business Services desk if required.



Conference Centre & Institute

**FOOD & BEVERAGE:** **Breakfast**  
7:00am – 9:00am (Monday to Friday)  
7:00am – 10:00am (Saturday & Sunday)

**Lunch**  
12:00pm – 2:00pm

**Dinner**  
5:30pm – 9:30pm

**Bridges Bar**  
5:00pm – 1:00am Drink Service  
5:30pm – 11:00pm Pub Menu

**In-Room Dining**  
5:30pm – 10:00pm

\*F&B hours are subject to change based on business levels

**LAUNDRY/DRY  
CLEANING:**

Same day laundry and dry cleaning service is available Monday to Friday. Please ensure that all garments are dropped off to the Front Desk by 8:00 am. They will be returned by 6:00 pm. You will find a laundry bag and slip in the closet of your guestroom. Complimentary self service laundry facilities are located across from Room 238.

**EMERGENCY EXITS:**

In the event of an emergency, please remain calm and listen for directions given over our PA System. We will direct you where to go in the event of an emergency.

**SMOKING AREAS:**

In accordance with the Province of Ontario smoking regulations, smoking is prohibited inside any enclosed workplace, any enclosed public places and specifically designated outdoor places in Ontario. Kingbridge provides four designated outdoor smoking areas for your convenience. The designated smoking areas are located near our Front Lobby, our Linkway Patio (near the Labyrinth), Grandroom A&B exit doors, and outside Bridges Bar and Library patio. Kindly note that in accordance with these regulations, food and beverages, including alcohol, are not permitted in the designated smoking areas.

**PERSONAL ALCOHOL:**

Personal alcohol brought on property can only be consumed in the comfort of your guestroom. In accordance with Ontario Liquor Licence Act, all other areas on property are prohibited for consumptions of personal alcohol.

**TAXIS:**

Taxis can be arranged through our Front Desk. Please dial "0" for assistance.

**SECURITY:**

Kingbridge has 24 hour security, 7 days a week. The Security Office can be reached by dialling "5000."

**DOCTOR/DENTIST:**

The "all-in-one" Health Care Clinic is located at 10083 Keele Street in Maple. Please phone 905-823-4644 or dial "0" to have the Front Desk assist you.

**ADDITIONAL INFO:**

Can be found by visiting our website at [www.kingbridgecentre.com](http://www.kingbridgecentre.com)